



SAIA BORDER KEI REGION

Recognised Voluntary Association in terms of Section 25(3) of the Architectural Profession Act 2000

 (043) 7481156
Fax: (043) 7482839
Email: bkia@sainet.co.za
www.bkia.co.za

10 Beacon Park
21 Pell Street
BEACON BAY
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 P.O.Box 15314
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THE SAIA Border Kei Regional AWARD FOR ARCHITECTURE 2017 and THE SAIA NATIONAL AWARD OF MERIT & AWARD FOR EXCELLENCE 2018

CALL FOR ENTRIES

Architecture is the most visible and public of the arts. An important function of all the Regional Institutes and the South African Institute of Architects (SAIA) is to recognise and promote excellence in architecture and to create public awareness and debate on architectural issues. The awards programme is in support of these goals, and run in two stages over a two-year period.

During the first stage, the Regional Institutes invite submissions, appoint and convene a panel of jurors to decide the *Regional Awards for Architecture* and eligible projects to be submitted for national consideration. The *Regional Awards for Architecture* are announced and made at a regional function that takes place during 2017.

The second stage of the programme starts during 2017 with the submission of entries by the regional panels of assessors for consideration of the *SAIA Award of Merit* and the *SAIA Award for Excellence*. A national panel of jurors, convened by the SAIA president, will convene after receipt of the projects by the National Office. This will be done to select the projects it wishes to inspect from the submitted entries. During the first few months of 2018, the national panel of jurors will inspect the projects *in loco*. The *SAIA Awards of Merit* and the *Awards for Excellence* will be announced at a national function.

ENTRIES & ELIGIBILITY:


SAIA Border Kei Regional Institute invites members to submit entries for the regional and SAIA awards programme. Eligible projects will be forwarded to the national panel of assessors for adjudication of the *SAIA Award of Merit and For Excellence*. (Refer to Conditions for Entry) – most notably that Projects Completed between 01 January 2015 and 31st December 2016 and fall within the Broder Kei Region are eligible for entry.

Work may be submitted to the Region by the author or submitted by any member of the Region with the author's, or other responsible person's permission.


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ENTRIES & ELIGIBILITY CONTINUED

Please note that all the Regional Institutes are inviting entries for the awards.

Members who have done work in an area outside the jurisdiction of the Regional Institute should obtain (and return) entry forms from the relevant Regional Institute in which the project falls. It should be noted that *in loco* inspection of projects that are situated in remote areas of the Region may not be possible, and additional video material on DVD is required to adjudicate the project by way of a *virtual inspection*. The submitted project will require the presence of the project Architect (or representative thereof) during the *in loco* inspections.

Projects outside South Africa may be submitted to the member's Regional Institute. It should be noted that *in loco* inspection of these projects may not be possible, and additional video material on DVD is required to adjudicate the project by way of a *virtual inspection*. Should such projects go forward for national adjudication, and funding is made available by the entrant to cover the costs, every effort will be made by the national panel of assessors to carry out an *in loco* inspection.

In order to offer equal opportunity throughout the country for members to enter projects, the guidelines apply to all Regions, and a uniform format of the call for entries, conditions for entry and the nomination / submission form has been established for use by all the Regions.


Please read and comply with the attached conditions and kindly submit all the required material in the prescribed format. Members should note that the awards are conferred on the building or project, not on the authors or client, although their names (architectural practice) appear on the certificates. Please note that all documentation must be signed by a principal of the Architectural Practice. (It is critical that if two or more practices are entering their project that this is made very clear on the entry).

ENTRIES TO THE REGIONAL INSTITUTE CLOSE ON 29 MAY 2017


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THE SAIA BORDER KEI REGION AWARD FOR ARCHITECTURE 2017 AND SAIA NATIONAL AWARD OF MERIT & AWARD FOR EXCELLENCE 2018

ENTRY FORM A - CONDITIONS FOR ENTRY: PROJECTS COMPLETED DURING 2015 -2016

1. Any SAIA Member may submit work that falls within the Border Kei Region. More than one work may be submitted. International projects may be submitted through the Architectural Practice's membership region.
2. The regional panel of assessors will be appointed by the SAIA Border Kei Regional Committee. The regional panel will adjudicate all entries and recommend to the committee which projects should be awarded the regional awards, by the end of August 2017.

(It is the regional committee's responsibility to prepare the assessor's report, regional citations, and arrange for the notification of these to SAIA. It is also the committee's duty to receive and forward any additional documentation that may be required for national assessment to the SAIA National Office by **Tuesday, 31 October 2017** for Submissions to the SAIA National Awards.)


3. Nominations must be made on the attached nomination / submission form (Entry Form A). A separate form must be used for each nomination / submission.
4. Nomination / Submission forms for projects must be accompanied by the following:
 - 4.1 A non-refundable entry fee of R1140.00 (VAT incl) to assist in defraying costs. (Payable to the Region).
 - 4.2 An A4 brochure containing
 - a. A copy of the submission form signed by the principal architect of the practice. **(Where more than one practice is entering a project for the SAIA Awards, the details of all practices must be clearly indicated).**
 - b. A full list of all the professionals / consultants and contractor /s
 - c. A brief description of the project of approximately 300 words. (A one sentence summary of the project and why it excels).
 - d. A brief comment on the project from the user or client not exceeding 300 words.
 - e. Consent from the client to inspect the work. **(Critical).**
 - f. A locality map with clear instructions on how to reach the site.
 - g. Name and contact numbers of the project architect / architect who will be present at the site visit and the contact name of the person who can assist the panel of adjudicators in gaining access to the project during the site inspection.
 - h. Scale drawings and photographs to illustrate the project **and its context** adequately as follows:

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Committee: M. Swinney (President), N Nduku (Vice President), AJ Corbett (Ex Officio), A. Hart ,
B Mandimutsira, C Gouws, J Nel, A Stratford, Co-opted: R. Ewing, S Kumar-Nair & J de Beer (Queenstown)

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- ❑ Entrants must upload 8-12 images (drawings and photographs) as jpegs. They should be a mixture of external and internal shots of the project. These images are used for judging and media purposes. They should convey and highlight what is good about the project. We advise both wide shots and close-ups and if possible show the building in use.
- ❑ Entrants must also upload up to eight plans as jpegs which must include a location plan, site plan, floor plans, elevations and sections.
- ❑ Images, file type:JPEG, quality and size: up to 5mb in size, no less than 2mb,DPI: 300. Please note: no symbols in the naming protocol: ProjectName01PhotographerName.jpg.
- ❑ Plans, file type: JPEG, quality and size: up to 3mb in size, no less than 500kb. Please note: no symbols in the naming protocol: ProjectName01Plantype.jpg.

All documents must be of A4 size or A3 folded to A4 size. Please note that all information provided will be the same information used for publishing and printing of the certificates and therefore must be accurate. The Regional Institute may call for further documentation, or additional copies of the submission.

5. Only members of the recognised SAIA Regional Institutes are eligible to make submissions for these awards.


6. SAIA Awards for projects completed during 2015-2016:

- 6.1 **A submission will ONLY be considered eligible for entry in the National SAIA awards if the practice is enrolled as a fully paid up SAIA Practice..** The recipient/s of the award at the awards ceremony must be a member of SAIA in his/her individual capacity. Entries should identify clearly whether the entry also meets the requirements for consideration of a SAIA award.
- 6.2 Every project entered must ensure that there will be an architect available and present at the site inspection, at the expense of the architect.
- 6.3 If a project is submitted for national adjudication, the regional committee will collate the project and submit all projects to the national office timeously. **For the national adjudication, exhibition and record purposes, the following documentation must be submitted to SAIA by Tuesday, 31 October 2017:**
 - a. **6 copies** of the A4 brochure (or A3 folded to A4) containing all the information described above under **4.2 (a-h)**.
 - b. **2 different posters per project** of no more than two A1 **laminated** posters containing **only** the brochure information described under **4.2 (h)** above, and bearing the name of the author/s, the project name and the locality (refer proforma poster layout).


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- C. 6 electronic copies on DVD of the submission, comprising:
- Video footage of the building in use, even if taken with a cellphone. (Advisable but not obligatory).
 - Poster in live format (Indesign / Photoshop / PDF/ JPEG)
 - Individual images as follows:

- ❑ Entrants must upload 8-12 images (drawings and photographs) as jpegs. They should be a mixture of external and internal shots of the project. These images are used for judging and media purposes. They should convey and highlight what is good about the project. We advise both wide shots and close-ups and if possible show the building in use.
- ❑ Entrants must also upload up to eight plans as jpegs which must include a location plan, site plan, floor plans, elevations and sections.
- ❑ Images, file type: JPEG, quality and size: up to 5mb in size, no less than 2mb, DPI: 300. Please note: no symbols in the naming protocol: ProjectName01PhotographerName.jpg.
- ❑ Plans, file type: JPEG, quality and size: up to 3mb in size, no less than 500kb. Please note: no symbols in the naming protocol: ProjectName01Plantype.jpg.

NOTE: Disks to be clearly marked. The above documentation will not to be returned but used for adjudication and record keeping purposes.

7. A project, which has received a regional *Award for Architecture* in 2017 and also meets SAIA's eligibility requirements, will be submitted for consideration for the SAIA national awards; the *Award of Merit* and the *Award for Excellence*. Authors of the awarded project/s and the client/s must agree to this condition.
8. It is the responsibility of the Regional Institutes to submit all the required documentation by 12:00 (midday) **Tuesday, 31 October 2017**.


Submissions FOR THE Regional Awards must reach the SAIA Border Kei Regional Institute at 10 Beacon Park, 21 Pell St., Beacon Bay, East London (P O Box 15314, Beacon Bay 5205 by not later than

Monday 29 May 2017.


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THE SAIA BORDER KEI REGIONAL AWARD FOR ARCHITECTURE 2017 AND SAIA NATIONAL AWARD OF MERIT & AWARD FOR EXCELLENCE 2018

ENTRY FORM B - CONDITIONS FOR ENTRY: RESEARCH OR WORK OF SOCIAL IMPORTANCE

1. Any member of the SAIA Border Kei Region may submit work. More than one work may be submitted.
2. The regional panel of assessors will be appointed by the SAIA Border Kei Regional committee. The regional panel will adjudicate all entries and recommend to the committee which should be awarded the regional awards, and submit the research or work of social importance for national assessment. Having made its decision by the **end of August 2017**, the regional committee will prepare the assessor's report and regional citations, and arrange for the notification, receipt and forwarding of any additional documentation that may be required for national assessment by the due date, including the Awards projects list.
3. Nominations must be made on the attached nomination/submission form (Entry Form B). A separate form must be used for each nomination/submission.
4. **Nomination/Submission forms for research or work of social importance must be accompanied by the following:**
 - 4.1 A non-refundable entry fee of R1140 (VAT incl) to assist in defraying costs. (Payable to the Region).
 - 4.2 An A4 brochure containing:
 - a. A copy of the submission form.
 - b. A brief description of the research or work of approximately 300 words by the author. A one sentence summary of the work and its importance should be included.
 - c. A brief comment on the research or work not exceeding 300 words from the academic promoter or client.
 - d. Consent for the work from the promoter / client to be entered into the awards.
 - e. A copy of the full documentation (research or work of social importance).

All documents must be of A4 size or A3 folded to A4 size. The regional Institute may call for further documentation, or additional copies of the submission.


5. Only members of the recognised SAIA Regional Institutes are eligible to make submissions for these awards.

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B Mandimutsira, C Gouws, J Nel, A Stratford, Co-opted: R. Ewing, S Kumar-Nair & J de Beer (Queenstown)

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6. SAIA Awards for research or a work of social importance:

- 6.1 A submission will be considered eligible for entry in the SAIA awards if the member is enrolled as a SAIA member. The recipient/s of the award at the awards ceremony must be a member of SAIA in his/her individual capacity. Entries should identify clearly whether the entry also meets the requirements for consideration of a SAIA award.
- 6.2 If the research or work is submitted for national adjudication, the regional committee will notify the member/s timeously. **For the national adjudication, exhibition and record purposes, the following documentation must be submitted to SAIA :Tuesday, 31 October 2017 by the appropriate Regional Institute:**
 - a. **6 copies** of the A4 brochure (or A3 folded to A4) containing all the information described above under **4.2 (a–e)**.
 - b. **2 different posters per project** of A1 laminated posters containing **a summary of the work, suitably illustrated with charts and images** and bearing the name of the author/s, the name of the academic promoter or client and the title and descriptive synopsis of the research or work (refer proforma poster layout).
 - c. **6 electronic copies** on DVD or CD of the submission, comprising:
 - d. All individual images (JPG / PDF) of suitable resolution for publication (min 300 dpi at A4 size)
 - e. Full electronic copy in PDF of the research or work of social importance. Or, **five copies of the work if it is in book form.**

NOTE: Disk to be clearly marked.

The above documentation will not to be returned.

7. The research or work of social importance which has received a regional Award for Architecture in 2015 and also meets SAIA's eligibility requirements will be submitted for consideration for the SAIA national awards; the *Award of Merit* and the *Award for Excellence*. Authors of the awarded research or work and the academic promoter or client/s must agree to this condition.

Submissions must reach the SAIA Border Kei Region at 10 Beacon[park. 21 Pell St., Beacon Bay, East London by **Monday 29th May 2017**.

END